



**Te Whare Tikanga Māori Meeting  
Minutes at National Executive**

**Rāmere, 15 Poutū-te-rangi 2013 at Mercure Hotel, Wellington.  
Friday, 15 March 2013**

Meeting opened at 03.40 pm by Rachelle Hautapu, who welcomed all

*The meeting will be run by consensus during decision making and discussion.  
If we need, we can ask for a buzz or a break.*

**1.0 Mihi – Karakia Whakatūwheratanga**

Mihi Whakataū  
Karakia Whakatūwheratanga  
Mihimihi

**2.0 Ngā Tikanga o te Hui –Meeting  
Protocols**

- |  |          |
|--|----------|
| Overview of Hui  | Euphymya |
| • Group agreement – values & guiding principles  | Euphymya |
| • Inclusiveness – different levels of Te Ao Māori  |          |
| • Using ‘In Committee’   | Euphymya |
| • Using the Two House Model  | Euphymya |
| • Selecting our Negotiators  | Euphymya |
| • Tauser. And either Serena or Desi for continuity. Good to have a pakeke (older person) as one of our negotiators. <u>Negotiators are: Desi &amp; Tauser.</u> |          |
| • <u>Advisory Board Representative:</u><br>Avis  |          |

**3.0 Kei Konei – Present**

Rose Manning & Tauser Kingi (Te Roopu Whakaaro Kotahi – Northland Association)  
Serena Foster & Robyn Ho (Mahi Nga Tahī o Puawai – North Shore Association)  
Piri Galbraith (Central Hawkes Bay Association)  
Heather Ruru (Auckland Association)  
Paia Swanson-Terepo (Te Kimiora o Tamaki Association)  
Kim Armstrong (Puriri W’akamaru o Taranaki Association)  
Desi Walker (Puriri Whakamaru o Waikato Association)  
Rachel Hansen (Te Puawai ki Murihiku Roopu – Southland Association)  
Lisa Kahui (Puriri Whakamaru o Waikato Association)  
Candice Tou (Puriri Whakamaru o Waikato Association)  
Fay Nicholls (Ngā Whānau o te Waiariki – Rotorua Association)  
Faith Tupou (Puriri Whakamaru ki Awakairangi – Hutt Association)  
Avis Stewart (Te Waewae Koukou o Hou Raro – Mid-North Association)  
Kate Fairhurst (Puriri Whakamaru o Hauraki Whānau – TVCP Association)  
Gina Burge (Wellington Association)  
Dee Norling (Nga Kākano o te Puriri Whakamaru ki Wairarapa Association)  
Fleur Brassett (Tangata Whenua Association Support Team Member)  
Alaine Tamaki-Aubrey (Tangata Whenua Association Support Team Co-Convenor)  
Rachelle Hautapu (Tangata Whenua Trustee Board Member)  
Adelle Robertson (Te Whare Tikanga Māori Administrator)

**4.0 Kāre i Konei – Apologies**

Marion Pilkington (Tangata Whenua Co-President, Trustee Board)  
Michelle Lavender (Tangata Whenua Education Team Member)  
Yolande McIntyre (Marlborough Association)  
Natasha Apiti-Pickup (Puriri Whakamaru o Waikato Association)

**5.0 Nga Take Whakaāe – Consent Items**

5.1 Māori Caucus Meeting Minutes, National Executive October 2012

**The Minutes of the last Te Whare Tikanga Māori Meeting: 26<sup>th</sup>-28<sup>th</sup> October, 2012 are approved and accepted as a true and correct record.  
Agreed / consensus**

5.2 Māori Caucus In Committee Meetings Minutes  
National Executive October 2012

**In Committee Minutes of the last Te Whare Tikanga Māori Meeting: 26<sup>th</sup>-**

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28<sup>th</sup> October, 2012 were not approved at this meeting.  
Carry forward to National Maori Hui 2013 Agenda.

- 5.3 Audited Accounts: 2012 National Māori Hui  
Hosted by Rotorua Association Māori Whānau

Carry forward to National Maori Hui 2013 Agenda.

- 5.4 Audited Accounts: 2011 Tākoha o Matariki  
Hosted by Central Districts Association Māori Whānau

Carry forward to National Maori Hui 2013 Agenda.  
Administrator to contact Veronica regarding these accounts.

### 6.0 National Executive Agenda

#### 7.0 Ngā Pūrongo-a-Hui Māori – Regular Reports

- 7.1 Māori Federation Officers (MFOs)  
Verbal reports given
- Association Support Team  
The challenge has been getting our partners to realise there is a partnership. This year the partners have been a lot better. Have had to test the last two years and it is encouraging.
  - Education Co-Convenor – Resignation  
Rachelle notified the meeting that Sandy has resigned.
  - Education Team  
Written report read out to the meeting. Report attached.
  - Trustee Board  
The board's roles have been to provide governance, provide guardianship of philosophy. Main link to Government and Advocacy No longer interface with Associations. Association Support Team and Education do that. Operations Manager manages the employees on

Trustee Board behalf. We meet once per month. Marion & I look at everything with a Māori view point. First year was hard, however this year the team have worked well together. We do need to look at how best we support Maori within Playcentre. We do need to have positions on the Trustee Board.

- MFO Report  
MFO's meet on the first night at every National Meeting. Catching up kanohi ki te kanohi.

#### 8.0 Ngā Take Kōrero – Strategic Planning

*Te Whare Tikanga Māori were broken into 3 groups to brainstorm the following questions. Unfortunately our answers are not recorded in these minutes. Please refer to the Treaty House National Executive minutes.*

1. **Government policy and funding decisions are increasingly at odds with Playcentre philosophy, values and operating model.**

##### Questions:

Is Playcentre more than just an ECE provider – if so what else are we? And how could that impact our funding?

How can the organisation stabilise, strengthen and diversify its funding/income base?

2. **The need to attract and retain families to ensure the on-going viability of Playcentre.**

##### Questions:

How can we build more awareness of the unique value of Playcentre to families and the wider community?

Given that by the year 2020, Māori and Pasifika populations will grow at a faster rate than non-Māori, what actions can we take to ensure Playcentre is an attractive and viable option for Māori and Pasifika families now and into the future?

3. **Compliance and administration workloads and placing increasing burdens on Centres, Associations and the Federation and systematically eroding our core values and philosophy.**

##### Questions:

Rachelle  
What specific opportunities exist to create a more efficient operational environment that will minimise pressures on volunteer's time, to ensure Playcentre can focus more on our core philosophies and practise of parent education, children's education, play and community building?

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- 4. We need to overcome the challenges and barriers to implementing strategic change at every level of our organisation – i.e. we are planning for the future health of Centres, Associations and the Federation, not just the Federation.

Questions:

What are the specific challenges to implementing organisation-wide change at a Centre, Association and Federation level and how do we overcome them?

How do we make a strategic impact on our whole organisation?

**Ngā Take Whakatau Whakaaro – Decision Items**

**Paper 1.1 Strategic Planning**

- 1. That the current mission and vision statements are retained.

**DECISION:**

**AGREED**

- 2. That \$25,000, (including profits from fundraising raffle) are set aside to fund detailed analysis and engagement work for the Strategic Planning process.

Some members are uncomfortable about this decision.

Suggestion: Seek out alternative avenues for funding.

Raffle is estimated to raise \$17,000 if all tickets sold.

We will gain a lot from spending on this.

What area was this money to come from?

There is \$150,000 in the research fund.

Priority of funding sources and residual from the budget.

Research fund, other fund then out of budget

**DECISION:**

**YES we could Agree:  
That \$25,000, (including profits from fundraising raffle) are set**

aside to fund detailed analysis and engagement work for the Strategic Planning process. with a priority of funding sources:  
1. Research fund, 2. Other fund and 3. Residual from the budget

**Paper 1.2 Federation Officer Positions 2013-2014**

**Recommendations**

- 1. That Federation Officer positions be confirmed as per the paper.

Doesn't make sense. Number of Tangata Whenua & Tangata Tiriti is unequal. After 2 years of working in the Association Support Team. It is strategic to not place Tangata Whenua in Association Support Team. Nothing our representatives have done have been helping our whānau.

It is more influential to be in the Trustee Board making decisions best for Māori. E.g. Strategic Planning.

We can't match number for number. We do not have the critical mass.

Discussion will take place at National Maori Hui.

**DECISION:**

**AGREED**

- 2. That the Tangata Whenua House Co-President be appointed for a term of two years.

**DECISION:**

**AGREED**

- 3. That the Tangata Tiriti House Co-President be appointed for a term of one year.

**DECISION:**

**AGREED**

**Paper 1.3 Federation officer Job Descriptions**

**Recommendation:**

**That the following position descriptions be approved.**

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Remove the Course 3 requirement.  
Course 3 requirement or have other relevant experience.  
Knowledge of Playcentre is important.

**DECISION:**

**That the position descriptions be approved with the removal of the Course 3 requirement. AGREED.**

**DECISION:**

**Secondary position is: Negotiators can have the room to negotiate with our Treaty partners. That they keep the Course 3 requirement with adding “or have other relevant experience”. AGREED**

**Paper 1.4 2013 Budget**

**Recommendations**

**It is recommended that National Executive**

1. **Approve for the 2013 financial year, an expenditure budget for the Federation of \$676,291.**

Query on the travel component at \$92,000. A member is uncomfortable with this figure. Impacts on the levy and the Associations.

Questioning the need for the media database clipping service at \$7,000

Suggestion: That a maximum of 2 from each Federation teams (not including Trustee Board) can attend National Executive whilst ensuring partnership representation. Trustee Board invite the employees to all national meetings that they consider necessary to attend bearing in mind the budget implications.

There has been an increase in salaries by \$22,000.  
We have added a new employee (Property) and hours have gone up for at least one employee.

**DECISION:**

**We APPROVE the expenditure budget with this suggestion. That a maximum of 2 from each Federation teams (not including Trustee Board) can attend National Executive whilst ensuring partnership representation.**

**The Trustee Board invite the employees to all national meetings that they consider necessary to attend bearing in mind the budget implications.**

2. **Note that there is more risk attached to a tighter budgeting approach and that the Trustee Board needs the flexibility to respond to events or opportunities that arise through the year and that this might mean expenditure over or outside of the budget on occasion.**
3. **Approve the schedule of reimbursements for Federation Officers.**

**DECISION:**

**APPROVED**

4. **Approve the revised mileage rate for Federation reimbursement of \$0.77 per km for the first 250kms of a single trip and \$0.40 per km over 250kms, to apply to travel after the date of the March 2013 National Executive meeting.**

Associations shared what their mileage rates are and reasons why.  
A way of appreciating our volunteers.

Not all members agree with this.  
A way forward they suggest is: \$0.50 per km they could go as high as \$0.60 per km.  
We would like to send our negotiators away with a range of \$0.60 - \$0.77

**DECISION:**

**Negotiators will go and negotiate from \$0.60 - \$0.77 AGREED**

5. **Note that the AGM Decisions Paper seeks approval for an Association levy of 4% of bulk funding (after equity adjustments).**

Mid-North Association can only agree to 3% increase. Federation can invoice Mid-North for the other 1%.

There is pain in all the Associations and the Federation as well.  
Some Associations have budgeted for this increase.  
Canterbury were given a levy holiday last year, they are not included in the

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formula.

**DECISION:**

**APPROVED**

- 6. *Approve* for the 2013 financial year the Tertiary Education Funding National Budget of \$136,382.

**DECISION:**

**APPROVED**

- 9.4 **Paper 1.5 Annual Plan FY 2013**

**DECISION:**

**AGREED**

- 9.5 **Paper 1.6 AGM Decisions**

It is recommended that:

- 1. **David McLay is re-appointed as NZPF Legal Advisor.**

**DECISION:**

**AGREED**

- 2. **Kennedy, Allbon, Tane be re-appointed as NZPF Auditors for the 2013 Financial year.**

**DECISION:**

**AGREED**

- 3. **Federation officers be given the right to attend meetings of the National Executive.**

Federation Officers given the right to attend but limit on numbers at each meeting because of budget implications. Ensuring partnership is reflected too.

**DECISION:**

**AGREED**

- 4. **Trustees be given the right to vote at meetings of the National Executive and General meetings.**

Trustee Board should have prepared the information to share for Associations to make an informed decision.

**DECISION:**

**No we do not agree, though some didn't mind either way**

The Negotiators came back to ask us to reconsider this decision based on the information that they shared. That the Trustee Board are liable personally if something were to go wrong. There is public liability indemnity insurance for some circumstances. There is a show of good will there. Under the new structure we have not needed to go to voting. They would have the last vote if there was hung vote on a decision.

**DECISION:**

**AGREED**

- 5. **Federation Officers be given the right to vote at meetings of the National Executive and General meetings.**

Federation Officers numbers would be a high proportion of total votes.

**DECISION:**

**NO we do not agree.**

- 6. **Honoraria in the table above is approved for Federation Officers for the 2013 financial year.**

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No change has been made to the honoraria.

**DECISION:**

**AGREED.**

Action item for National Maori Hui Agenda, to review the honoraria. (Char – Taranaki will write a paper.

7. The minimum property levy is retained at 6% of bulk funding received.

**DECISION:**

**AGREED.**

8. The Federation levy for the 2013 financial year be set at 4%.

*Refer page 5. Paper 1.4.5*

9.6 Paper 1.7 Surplus from National Māori Hui

**Recommendations for discussion and decision:**

1. That the surplus of \$9,666 from National Maori Hui 2010 and the surplus of \$10,661 from National Maori Hui 2011 be allocated to help fund a second National Maori Hui in November 2013. (Total \$20,327)

**DECISION:**

**AGREED.**

2. That Federation support Māori Caucus to apply for funding to help cover the cost of the second National Maori Hui in 2013.

A suggestion was Awanuiarangi

**DECISION:**

**AGREED.**

**10.0 Ngā Take Kōrero – Remit Items**

**10.1 Paper 2.1 Change of Name for Māori Caucus**

THAT the words, ‘Māori Caucus’ and ‘Tangata Whenua House’ in the Constitution as used in Clauses 7.1.2, 9.2, 9.7, 12, 12.1, 16.1 and 22 (Definitions) be replaced with the words, ‘Te Whare Tikanga Māori’.

**DECISION:**

**The whare RATIFIED our remit.**

**11.0 Ngā Take Kōrero – Discussion Items**

**11.1 Paper 3.1 Playcentre Sessions**

**For discussion:**

As we consider how best to meet the changing needs of families Regarding session time, frequency and length there are many factors to Consider.

1. **What is best for children?**  
**How do we balance our philosophy of parent involvement and families learning together with meeting the changing needs of families.**  
  
**How do we support developing independence for older children?**  
  
**How important is research that indicates that longer hour’s attendance at ECE services in a day do not increase children’s educational outcomes?**
2. **What is best for families?**  
  
**Is the session length and frequency a significant barrier to participation in Playcentre?**  
**How do we know?**
3. **What are the implications:**  
**Of our philosophy on session length?**  
  
**On our licensing agreement?**

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**On our compliance with the current legislative framework – regulations, licensing criteria, parent ratios, voluntary and employed supervision team conditions (hours of work, breaks etc.)?**

**On our unique place in the ECE sector?**

Te Whare Tikanga Māori discussed this item with some valuable ideas come from this discussion. Refer to the 2 House feedback in the main minutes.

If you would like you can give your feedback to the authors of the paper.

### 11.2 Paper 3.2 Bulk Funding Software

**Recommendation:**

**We have not looked past this in terms of costs, timeframes etc at this stage it is only an idea to gauge if there is the possibility that this is something that the National Executive would like us to look into further. And if there is anyone, or Association who would like to assist, we would not decline your offer.**

Some Associations are using this software.

Investigations are happening around urban and rural Associations. Positives and negatives.

There is admin in entering this information. But in the long run it would be “Less Admin”, efficiency, links to other information needed by MOE etc.

Working smart.

## 12.0 Ngā Take Whakahoki Kōrero - Feedback Items

### 12.1 Paper 5.1 ELI Project

*Not discussed in our house.*

### 12.2 Paper 5.2 Te Reo Māori Name for Playcentre

*Not discussed in our house.*

## 13.0 Ngā Take Kōrero – MFO’s or Tangata Whenua Delegates Items

### 13.1 Succession Plan

This is the time we take nominations for positions on Federation teams.

Handover takes place at Conference

All positions are up for nominations

Two Federation teams have Tangata Whenua positions up for nominations.

Fleur outlined who was in what positions for the past year.

Alaine spoke about their roles within Association

Support Team. Alaine and Fleur do not feel that Māori were benefiting from having Tangata Whenua representatives in that team.

## 14.0 Mihi – Karakia Taupoki

- Mihimihi Poroporoaki
- Mihi Whakamutunga
- Karakia Whakamutunga

**Meeting closed:** 17<sup>th</sup> March 2013, 11.30 am.

*I certify that the above is a true and correct record of the Te Whare Tikanga Māori Meeting at National Executive Meeting.*

Adelle Robertson (Māori Caucus Administrator)